

Dear _____,

It is my unpleasant duty to inform you that your child was bitten by another child today while in my care. The bitten area is on your child's _____. It was thoroughly cleansed with soap and water. The skin is broken is not broken. As with all injuries, you should keep a close eye on this and if any complications should arise, please consult your family physician. The parents of the child who did the biting are being contacted as well, and we will be working together to prevent this from happening again. I am truly sorry that this happened to your child.



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